



Dear Friend,

Thank you for considering Rehoboth Christian School as a place of employment. Rehoboth is a beautifully diverse community that seeks to offer a life changing Christian education to students from the Navajo Nation, the Pueblo of Zuni, McKinley County and Gallup, New Mexico. We believe that each person in each department plays a crucial role in fulfilling our mission statement:

**Rehoboth Christian School challenges its students to know the Triune God and equips them to love, serve and transform the world in His name.**

Please note that the attached job description is very broad in that it is describing the scope of work of grade K-12 teachers. Because our staff is small, staff often find that Rehoboth is a great place to explore a variety of their passions. Whether you are experienced or new, Rehoboth is committed to providing you with a mentor teacher who can introduce you to the culture of the school and the community.

- High School Science
- Middle School English
- Middle School Special Education Teacher
- Elementary Teacher Grade 3 and Grade 5
- Elementary Special Education Teacher

If you think you would like to be part of the Rehoboth team where you could contribute and learn, we hope you fill out an application. If you want to talk more after you have read the job description, reach out to us by calling (505) 863-4412 or emailing [adminsec@rcsnm.org](mailto:adminsec@rcsnm.org).

One of the most powerful ways to accomplish our mission is to have our dedicated, Christian, Native American brothers and sisters working at Rehoboth. We cherish those applications and opportunities, but we also welcome all Christians who resonate with our mission to apply for our team.

Thank you for your interest,

***Bob Jppel***

Executive Director  
Rehoboth Christian School



**Middle School**  
**Special Education Teacher**  
**SALT**  
**Position Description**

**Purpose:** The Middle School Special Education Teacher is part of the Rehoboth SALT (Students All Learning Together) team. This person is responsible for providing educational services for students in grades 6-8 who qualify for special education. This teacher is also responsible for supporting school staff and teachers in providing necessary accommodations and modifications for these and other students.

**Report to:** Building Principal, Director of SALT

**Terms of Employment:** Employed on a 38 week contract with salary and benefits as approved by the Board of Trustees.

**Qualifications:**

1. Committed to Christian education and Rehoboth Christian School.
2. Have a bachelor's or master's degree in special education.
3. Licensed to teach special education in New Mexico or working towards New Mexico licensure.
4. Able to relate well to students and discipline students firmly in a respectful way.
5. Able to develop rapport and work well with parents.
6. Communicate consistently and clearly with staff, students, parents, and public school.
7. Skilled in planning and implementing instructional lessons with students.
8. Able to work well with and support General Education teachers, paraprofessionals, and other staff members as they work with students with special needs.
9. Able to recognize learning problems based on observations and testing and to prescribe strategies that enable students to succeed academically.

**Responsibilities:**

1. Be responsible for providing quality instruction, including appropriate modifications and accommodations to special education students in grades 6-8 in their areas of need and create a culture of acceptance, love, and understanding for all students at Rehoboth Christian School.
2. Middle School Responsibilities:
  - a. Create a teaching schedule based on student need i.e. math support, push in

- support, language arts class, etc.
- b. Participate in and advocate for students within annual integrated units
  - c. Attend middle school staff meetings to help support teachers in providing necessary accommodations and modifications for your students in the general education classroom.
3. Supervise a paraprofessional staff member as a part of our SALT team. Collaborate with and utilize them to their fullest potential to meet the needs of your students.
  4. Integrate Christian values, teachings, and perspectives into all aspects of the instructional program and provide all students with the opportunity to access appropriate academic knowledge in the least restrictive environment.
  5. Develop goals for Individualized Service Plans (ISP) for each special education student in grades 6-8 and keep them updated on a yearly basis.
    - a. Create unique and applicable goals for each student with an ISP
    - b. Develop a strong accommodation plan
    - c. Include observable benchmarks and quarterly check-ins
    - d. Assist general education teachers in putting these goals and accommodations into place
    - e. Assess and report on these goals at the annual ISP meeting
  6. Set up and lead Annual ISP meetings with members of the ISP team.
  7. Set up and lead SAT (Student Assistance Team) meetings with parents and other SAT members.
  8. Participate in Circle of Friends as needed
  8. Connect and collaborate regularly with general education staff, as well as parents and family members of students to create a strong team approach to educating each student on your caseload, as well as students of concern that may be up for evaluation as deemed necessary by the SALT team.

*January 2023*



## General Summary of Employee Benefits

**Contract Length** - Full-time teachers 190 days contract. Other position contract lengths may vary from full-time to part-time, exempt and non-exempt.

**Salary Range** - Full-time teacher with Bachelor's and Master's, \$32,896 to \$58,166 per year.

**Hourly Pay Range** - From \$12.00 to \$20.00, depending on job and qualifications.

**Insurances** - The school and employee share in the cost of health and other insurances.

**403B** – The school will match up to 5% of contributions.

**Staff Tuition Discount** – Discount of up to \$1,600 per student based on number of contracted hours per year.

### **For Teachers:**

- Sick Leave - Each full-time teacher is entitled to ten (10) days sick leave per year, based on one eight-hour day earned for each month of service.
- Personal Days - Each full-time teacher is entitled to two (2) personal days per year.
- Other days off are in the standard school calendar i.e., Fall/Thanksgiving break,
- Christmas break, Spring break, & Summer break.

### **For Non-Teaching Staff:**

**Paid Time Off (PTO)** - Full-time staff employees (32.5 hours or more per week) are eligible for Paid Time Off (PTO) based on the scheduled length of service and positions.

### **Teacher Loan Forgiveness:**

Teaching at Rehoboth may qualify you for the use of the loan forgiveness program established by the federal government.

### **Housing:**

Limited staff housing is available for rent on campus

*For full benefit details contact Executive Director, Bob Ippel at [bippel@rcsnm.org](mailto:bippel@rcsnm.org)*